

To: Contract & Grants Officers

Subject: 2009-2010 University Furlough Program - Application to Extramural Awards

This memo is issued to document the guidance set forth by the Research Policy Analysis and Coordination (RPAC) Office regarding the University 2009-2010 Furlough Plan as it affects extramural awards. The guidance was issued via a document entitled "Q&A for Contract & Grant Officers Regarding the UC 2009-2010 Furlough Plan," initially distributed September 16, 2009, revised October 8, 2009, and posted to the web at the following url:

http://atyourservice.ucop.edu/administrators/docs/qna_contract.pdf. The "Q&A For Contract and Grant Officers" supplemented several guidance documents that were issued by other offices regarding administration of the 2009-2010 Furlough Plan. Those guidance documents are archived at the following url:

<http://atyourservice.ucop.edu/administrators/employment/furlough.html>

Though the web sites referenced above are the best way to access the most updated versions of the guidance documents, a copy of the October 8, 2009 version of the "Q&A for Contract & Grant Officers Regarding the UC 2009-2010 Furlough Plan" is attached to this memo, for documentation and archiving purposes.

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